



Livingstone Range

SCHOOL DIVISION

Livingstone Range School Division is committed to providing high-quality instruction to all students, regardless of their choice to return to class or to learn from home. At-home learning is designed as a temporary arrangement to help our students continue their education at home via a digital format, supported by a Livingstone Range School Division teacher. Families opting for at-home learning will have the ability to return to in-school instruction as they feel comfortable to make that transition. The process of transitioning back to an in-person class will require advance notice to the Principal, to ensure a smooth changeover.

Students will be expected to learn all of their grade level curriculum. You can expect that a typical school day for children in the at home learning environment will be similar to the length of an instructional school day, in class. The goal is to provide direct instruction from a teacher, with the exception of a few high school courses. The teacher may schedule live learning opportunities in an online environment as well as prepare materials to be completed at home, under the supervision of a parent. The teacher is responsible for the instruction and assessment of students. Learning from home relies on parents to encourage and supervise the day- to -day engagement of learning and completion of assignments. Students will require access to the internet and a digital device; please contact your school if you need assistance with technology. Paper packages may need to be supplied to individuals without internet access.

Students in Kindergarten to Grade 9

Students will be enrolled in a learning -from- home teacher's class and attendance will be recorded. Classes may be multi-graded, and the teacher assigned will be instructing at- home learners . This teacher will be considered a team member of your regular school. Family are still a part of your regular school's community and will be communicating absences etc. with that school's administration team. The core subject areas are Mathematics, English Language Arts, Science, Social Studies and Physical Education. Health, Wellness and the Arts will be integrated within the regular programming.

Students in Grades 10-12

Students will be connected to a LRSD teacher in the LRSD through teacher- led video conferences or asynchronous virtual learning. Students will be expected to attend learning sessions as set by the lead teacher, via video conferencing, Google classroom and Hapara, and attendance will be taken. The family is still part of your regular school's community and will be communicating absences etc. with that school's administration team. While all core courses are available to students, there are limited elective courses available through at- home learning. Grade 10, 11, 12 students and parents are encouraged to sign up for Alberta Education's MyPass website. MyPass will provide you with your child's graduation progress, a list of credits earned, diploma exam information and the credentials still needed to graduate. Monitoring

this website and working with your local school admin team will help ensure graduation success. High School students wishing to transition back to their local boundary school, may do so, by communicating with the Principal. Students wishing to return to in-class programming should be prepared to join a class in progress or they may experience interruption in programming due to course availability/scheduling.

Services from outside the classroom

Regardless of the option chosen by parents (in-school or at-home learning), accommodations and adaptations for students with diverse learning needs will continue to be addressed in keeping with each student's Instructional Support Plan (ISP). Please note that the Division must ensure that government guidelines are being followed to mitigate risks to both staff and students, so all face-to-face programming will only take place in the school setting.

The Basics

Students who learn at home will be part of a learning group with an assigned teacher. Learning formats will include live online teacher instruction as well as directed activities and assignments that students will complete independently.

This live online teaching is known as **synchronous learning**—learning that happens at a specific time of the day when students and the teacher interact with each other. It's similar to in-class instruction, but uses a virtual platform such as Google Meet.

Other learning activities that students complete independently are known as **asynchronous learning**—activities assigned by the teacher that students complete throughout the day, in addition to teacher instruction. This may include watching videos, writing on message boards or writing emails.

A child's at-home teacher may not be a staff member at the school where your child is enrolled. Students in an at-home learning group will often be from more than one Division school, although they remain enrolled in the school where they registered for 2020–21. Students, families will continue to receive information from their school.

Online instruction will cover all the required areas of the provincial curriculum. Teaching will focus on the core subject areas, with a reduced focus on complementary courses.

The Division will also explore meaningful ways to deliver alternative programming to online students, but we cannot guarantee that all alternative programming options will be available online. Families with children registered in an alternative program will continue to receive information from their school about the program.

At Home Learning is

- Student centered
- Flexible
- Engaging
- Taught by an LRSD Educator
- Supported by a parent, mentor or caregiver

- Organized according to Alberta's approved curriculum

Students learn course content online, but that information is just part of their online learning experience. Students also build relationships with their classmates and teachers. This kind of connection is important during the COVID-19 crisis, as we need to take extra care of our mental health and well-being

Expectations

Students who choose to participate in at-home learning will take part in online classes and daily learning activities, both synchronous (interacting online with their classmates and teacher) and asynchronous (additional assignments they complete independently). The length of these activities will depend on what grade (or division) the student is in. Students need to be available to connect with their teacher every day. They will also be expected to complete asynchronous learning activities during times they are not engaged with the teacher.

- The work space is flexible. Staff may work from their own home or they can work from a designated school.
- Staff are under the umbrella of a principal at their main school so they can be part of the staff and have a principal overseeing your work
- Principals have the authority to direct you to attend the school for staff mtg/school events, etc and should give sufficient notice. School assignment is dependent on the school providing them with work space/area and/or the number of students from a particular school that they are working with. In the case of a part time teacher, the home base (school) is where their part time teaching assignment is.
- The schools that are handling their own at-home learners and have their teachers providing instruction can have the principal direct them to work from the school if that is the principals' preference.
- Staff are encouraged to collaborate with others both within and outside of the school in planning and delivery of content.
- At-home courses will be delivered using Google Meet, Google Classroom Hapara and other secure Division applications.
- Staff should not provide personal phone numbers and emails to students or parents.
- Teachers should not demonstrate or direct students to participate in high risk activities at home (experiments, types of physical activity etc...)
- Teachers will assess assignments and progress to support students and determine a final grade.
- Teachers are asked to connect with boundary schools to determine scope and sequence to ensure effective transition from At-Home Learning and in class instruction.
- Students in Grades 1–12 will have access to individual or small group instruction—scheduled meetings between the teacher and small groups of students to check in on progress, complete assessments and provide feedback to students.
- Teaching will follow provincial learning outcomes—statements about knowledge or skills that Alberta Education requires us to teach.
- As resources permit, Chromebooks will be provided to students without a device at home.
 - Chromebooks will be signed out through a division reserve using Destiny Software.
 - All parents must sign the waiver before receiving a chromebook.
 - Until further notice, families can access one (1) chromebook per family. As resources allow, additional chromebooks may be available at a later date.

- Internet is required
- Students are not writing PAT's.
- Diploma exams are scheduled for 30-level courses at the end of each Semester. Students will need to attend the exam sessions in person to obtain final grades for 30-level diploma courses.
Note: diploma exams are administered in person and will adhere to physical distancing guidelines.

Strategies to Consider

- Ensure that the student and parent have access to contact you (divisional email) and set expectation when you will return the message (minimum service standard: within 24 hours)
- Provide material that support students in self navigation (Div, 2, 3, 4) of the platform you choose (orientation video/how to PDF)
- List required technology needed to access content (speakers, chromebook ect...)
- Start with a welcome message and post an outline or a description of the course
- Provide student choice and multiple learning paths where possible
- List the outcome that the student is working on in student/parent friendly language
- Set and communicate appropriate timelines to return student feedback
- Remember accessibility for all students when designing programming and where possible present content in multiple ways (video, podcasts, simulations, slides, gamification)
- Look for opportunities to include project based activities and games - at all levels keeping in mind the availability of resources for the families
- Embed opportunities for digital citizenship content
- If possible do not introduce software the students are unfamiliar with, leverage educational apps and divisional software
- Recording lessons or instruction of concepts for students to view at a later time
- Connect with the family and student through email regularly (on a set day each week)
- Early intervention for non starters
- Schedule a time for students to contact with you individually
- Strategies for Virtual Conferencing
 - LRSD supports Google Meet as conferencing software. If you choose an alternative platform please check with your Administrator
 - Test your camera, microphone, and document camera in advance of the conference.
 - Start your meeting with everyone muted and camera's off, ask them to sign into the chat box by answering an opening question
 - If you do need to share your screen clear your desktop of any extra tabs you may have open and make sure any sensitive information is hidden
 - Be a role-model for your students: wear appropriate clothing, be on-time and prepared for the conference, pay attention to the activity within the conference, be aware of the space you are conferencing from.
 - Group size: try and avoid excessively large conference groups but also ensure you are never alone in a conference with a student.
 - Set classroom rules and expectations up front, and remind students of those each time you come together on the online platform.

Resources

To prepare for the 2020-21 school year, we are investing significant funding to develop comprehensive resources for students. This will help ensure that quality student learning is consistent for families, no matter which type of instruction they choose—in-person or online learning

- [Enhanced Learning Model](#)
- [Hapara Teacher Dashboard](#)
 - [Online Catalogue](#)
- [See Saw](#)
- Formative
 - <https://goformative.com/>
 - <https://www.youtube.com/watch?v=GeOW4NCtc1A> (introduction)
 - <https://www.youtube.com/watch?v=zRmYWeTWHw8> (Math)
 - <https://www.youtube.com/watch?v=DrKcmtBXIfY> (20 min)
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If you are having technical problems or require technology for a student, please submit a FAME ticket to the technology department. Our curriculum support team is also available to assist, please send an email to curriculumssupport@lrsd.ab.ca. For specific help with Hapara please contact vonkusterk@lrsd.ab.ca. There is also an excellent support page at <http://www.mylearninglivingstonerange.ca/> to assist with pedagogical needs. Provincial resources include :

- LearnAlberta.ca offers more than 4,000 digital resources aligned with Alberta's K-12 curriculum.
- [My Child's Learning: A Parent Resource](#) provides parents with information specific to each grade level.

